



PARENT FORUM MINUTES  
 CHILMINGTON GREEN PRIMARY SCHOOL

9:00 AM 9<sup>TH</sup> JANUARY 2023



ITEM No.	ITEM	MINUTES	ACTION POINTS	ACTION BY WHO
1	Meeting Opened at:  Present:  Welcome	9.00 am  Mrs C Foreman, Ms S Schâringer, Mrs V Coleman, Mrs A Harris, Mrs Cororan, Mrs Curtis, Mrs Facaite, Mrs Jacobs, Mrs Selema, Mrs Hagan. Parents – 7 parents present from a range of year groups.  Welcomed by Mrs Foreman and introductions made. Purpose of Parent Forum outlined and explanation of QR code being available for parents who are unable to attend but would like to share their views.		
2	Apologies for Absence	None	n/a	n/a
3	What training opportunities would parents like to support with helping their children at home? For example, training for technology, OneNote, Tapestry, green screen,	Parent suggestion:- Information on the apps and programmes pupils are using.  Suggestions:- <ul style="list-style-type: none"> <li>• can be added via class newsletters</li> <li>• pupil digital leaders could lead a market place style event to showcase the apps we use in school</li> </ul> What barriers might be with regards to parent attendance?  Parent suggestion:- To hold 2 events so working parents could attend after school. Reminders would be welcomed.	Mrs F to discuss promotion in class newsletters with class teachers briefing  Mrs F to arrange parent face to face event for promotion of showcase programmes.	CFO  SS/ CFO



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	phonics, reading, maths etc.	<p>Would like paper copies.</p> <p>Suggestions:-</p> <ul style="list-style-type: none"><li>• invitations to events could be created by the children as part of their literacy work</li></ul> <p>*dates are also shared on the termly dates newsletter, class newsletters, on the car park notice board, electronic calendar.</p> <p>Parent suggestion:-</p> <ul style="list-style-type: none"><li>• could Mr O create videos for the phonic sounds and add them to the school website as a point of reference.</li></ul>		
4	How can we encourage as many parents as possible to engage with this?	<p>Parent suggestion:-</p> <ul style="list-style-type: none"><li>• Promoting the calendar of WEDUC as not all parents are aware of this.</li><li>• Could there be an 'opt in' for paper copies of letters.</li></ul> <p>Mrs F – environmental impact of paper copies.</p> <p>Parent suggestion:-</p> <ul style="list-style-type: none"><li>• Tapestry quick, weekly update on learning focus.</li><li>• Children learning Makaton.</li></ul>	<p>Mrs C to create WEDUC help sheet for Parents.</p> <p>Mrs F to ask CTs (EYFS, Year 1) to share weekly update on key learning.</p>	<p>VC</p> <p>CF</p>



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		<ul style="list-style-type: none"> <li>Information for parents about Fizzy and Clever Hands.</li> </ul> <p>Mrs F – some Makaton signs are used in school &amp; this is something we could build on further and share with parents.</p>	<p>NHS Fizzy/ Clever Hands leaflets to be promoted</p> <p>Makaton promotion – parent guide/ VCO possible training</p>	<p>VC</p> <p>VC</p>
5	AOB	<p>Parent concern:-</p> <ul style="list-style-type: none"> <li>Year 3 change of teacher.</li> <li>General turnover of teaching staff.</li> </ul> <p>Mrs F – highlighted the many staff who have remained consistent.</p> <p>Ms S – there is currently a national recruitment crisis in teaching, however we ensure that despite any changes our policies, practices and procedures remain consistent. There is a comprehensive wellbeing support package in place for all staff.</p> <p>Parent suggestion:-</p> <ul style="list-style-type: none"> <li>In addition to the work linked to national mental health days can this focus be maintained throughout the year/ additional days where this is the focus.</li> <li>Daily ‘move &amp; grove’ session.</li> </ul> <p>Mrs F – mental health wellbeing is a continual focus through our PSHE lessons, our use of the Reflect app, mindfulness – we will share with our families all that we do. A move &amp; grove approach could be incorporated in our daily mile that every class takes part in.</p>	<p>Share with parents our approach to promoting positive mental health.</p>	<p>CF</p>



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		<p>Parent query:-</p> <ul style="list-style-type: none"><li>• What is happening with the school grounds</li><li>• Can there be signage in the school car park about parking responsibility</li></ul> <p>Mrs F – that is with KCC and our Premises Team are working tirelessly to complete the development of our grounds. There have been delays due to the field was not laid properly and has no drainage. We will continue to send Weduc requests that parents use the car park responsibly.</p> <p>Mrs F – hope to be able to share the Ofsted report this term.</p> <p>Parent suggestion:-</p> <ul style="list-style-type: none"><li>• Parent PTA</li><li>• Could fund raise for a stage</li></ul>		
6	Meeting Close: Next Meeting: 9am 27/02/2023	10.25 am Mrs F and Ms S thanked everyone for attending and their support. Appreciate such a great turn out today – takes everyone’s views to develop a school.		VC to contact re: ideas for parent PTA