

**Minutes of the Parent Forum held via Microsoft Teams for
Chilmington Green Primary School
Monday 21st June 2021**

Item No.	Item	Minutes	Action Points	Action by Who
	Meeting opened at 9am - Present:	Lisa Flack (HT) Claire Day (PSA) minute taker Ms Pound (Yr 1) Mrs Drury (Yr R) Mrs Mitchell (Yr 1) Mr Omosan (Yr R & 4) Mr & Mrs Souag (Yr 1)		
1.	Welcome	LF thanked everyone for attending and outlined the aims and objectives of the Parent Forums		
2.	Apologies for absence	Mrs Allen (Yrs R, 2,4 & 6) - tech difficulties		
3.	Minutes of Previous Meeting	Emailed out on Weduc and uploaded to school website		
4.	Matters Arising from previous minutes	For Mrs Flack to continue to provide updates on the new school and share photos as they are available.		

5.	Agenda	<ol style="list-style-type: none"> 1) Update of new school 2) New staffing 3) Online safety policy - shared prior to meeting 4) What do you think the purpose of education is? 5) What do you want your children to get out of their education? 6) How does your child learn best? 		
		7) AOB and suggestions for next agenda		

<p>Update of new school</p>	<p>Mrs Flack updated parents on progress of new school building stating that the decorating is now being completed and the carpets are being laid. Mrs Flack continues to visit the site every Friday with other members of staff to plan, measure and observe progress and is also working closely with the Local Authority (LA) to ensure that all decisions and actions are done with the interests of the children being paramount. There is a risk that the groundworks won't be completed in time but Mrs Flack reassured the forum that the LA has back up plans in place in case this is the case. Mrs Flack stated that she would be attending a meeting that afternoon and parents would be kept up to date with any major developments.</p> <p>Mr Omosan asked what would happen if the groundworks are not completed before September? Mrs Flack stated that there are back up plans in place including the possible use of mobile classrooms on the current site of Chilmington Green school and re-iterated that the well-being and health and safety of children and parents is the most important factor for consideration when looking at the new site and our move over there.</p>	<p>Mrs Flack to continue to provide monthly updates to parents via Weduc and facilitate the showing of videos to the children when available.</p>	
<p>New staffing</p>	<p>Chilmington Green school is an ever-expanding school and reported that staff have now been recruited for the new Nursery, for the additional Reception year class and 2 lunchtime supervisors.</p> <p>Children are due to have transition meetings next Monday 5th July to meet their teacher for September. Parents were also due to attend however due to Covid restrictions this will now be done by video.</p>		

		<p>Children will have three transition afternoons in their new classroom and with their new teacher.</p>		
	<p>Online safety Policy</p>	<p>The Online Safety Policy was shared prior to the forum via Weduc. Mrs Flack invited comments from the group. Mrs Flack explained that the school recognises that children and society are increasingly using technology in everyday life. During lockdown we were able to supply ipads to some children and we delivered live lessons including Online safety via Microsoft Teams as well as pre-recorded lessons. The Stour Academy Trust is transitioning to a 21st Century approach in the classroom by introducing new software such as OneNote and changing the traditional layout of the classroom, allowing children to choose to sit on the floor or find different ways of working that better suit their learning style. With this in mind it is important to review the Online Safety Policy and ensure it reflects these changes.</p>		

	<p>What do you think the purpose of education is?</p>	<p>Mrs Flack asked the parents in the group what their thoughts were on the purpose of education?</p> <p>Mr Omosan stated that he felt that children are the future of our society so it is important that we prepare them with the skills they need by giving them the right opportunities to learn. Mr Omosan felt it was important to provide different environments and include things like speakers and class trips.</p> <p>Mrs Flack agreed that opportunities outside of the classroom could enrich education and the child's experience and stated that lockdown taught us to evolve and adapt. It has also shown us how important it is to invest in technology.</p> <p>Mrs Drury felt that education should give them the confidence that they can be anything they want to be or achieve anything they choose to regardless of their background. Education can help children find their passion and their place within the world.</p> <p>Mrs Mitchell felt that education could encourage a growth mindset and help children understand that not all learning takes place in a classroom or that learning stops once you leave school but that it is something you can enjoy throughout your life.</p> <p>Mrs Flack thanked everyone for their insights and stated that she recognised the importance of empowering children in their education and providing them with the skills they need for learning and to achieve what they want to achieve.</p>		
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	<p>What do you want your children to get out of their education?</p>	<p>Mrs Flack posed the question to the group.</p> <p>Mr Omosan stated that he would like to see extra curriculum activities and clubs such as music and languages.</p> <p>Mrs Flack agreed that this is beneficial to children and explained that as soon as Covid restrictions allow they would be re-introduced. Mrs Flack explained that the school council takes the lead in proposing what clubs the children would like.</p>		
	<p>How does your child learn best?</p>	<p>Mrs Flack posed the question to the group and explained that Chilmington Green has been trialling new ideas within the classroom, for example the layout and where children sit. Benches, bean bags and mats are being introduced. Mrs Flack explained the importance of listening to children's views on their environment and learning so we can engage them with their education as best as we can. There is an expectation of what will be completed by the end of the day but teachers may introduce flexibility into that classroom so that the children choose when to do each lesson and the teacher supports them in that.</p> <p>Mrs Drury stated that her child is a visual learner who likes to be able to physically explore and engage with something, this new way of learning would therefore suit her.</p> <p>Mr Omosan stated that Year 4 have started completing their work on ipads which his child is really enjoying.</p> <p>Mrs Flack informed the group that the school are testing out different software and apps to ensure they work in the way we want them to. This means that some year groups have access to some apps where others do</p>		

		<p>not. Reception and Year 1 will be trialling an app called Tapestry which allows the teacher to upload a piece of work into the child's virtual folder. The parent can then access their child's folder from home to see live progress and an insight into their school work.</p>		
	<p>Any Other Business/suggestions for next meeting agenda</p>	<p>Mr Omosan asked if the school would be having an Ofsted inspection. Mrs Flack replied that this would be expected soon as the school has been open for 3 years. Mrs Flack praised the staff and parents for the progress that the school has made during that time particularly during the last year with the challenges of lockdown and remote learning. Mr Omosan praised the school in the way they adapted from school to remote learning and back again. Mrs Flack stated that another benefit of using One Note is that should there be another lockdown, the transition will be smoother and easier for the children.</p> <p>Mrs Drury asked if parents would be notified of the new drop off and pick up plans at the new school and the guidance on parking. Mrs Flack stated that the meeting she would be attending later that day included Kent County Council and a discussion about the roads, pathways, street lights etc. Mrs Flack assured the forum that everyone is working closely to ensure the health and safety of children, parents and staff around the new school building. The staggered start and finish times may be continued to ease congestion.</p>	<p>Mrs Day to publish the minutes to all parents via Weduc once they have been approved by those present at the forum.</p>	

		<p>Mrs Mitchell asked if the groundworks were delayed would Chilmington Green School stay at the current temporary location. Mrs Flack assured Mrs Mitchell that parents would be kept up to date once a decision had been made.</p> <p>Mrs Mitchell asked if parents would be given information about One Note and if students would be able to submit their homework on it. Mrs Flack stated that information will be provided to parents at the end of this academic year and that it was hoped that we would be able to run parent workshops too. Mrs Flack reported that it was working well in school and that the children are becoming more familiar with it.</p> <p>Mr Souag asked if the tests, that were mentioned in the previous meeting to assess any gaps in knowledge following remote learning, had been completed?</p> <p>Mrs Flack explained that teachers are constantly assessing, observing and reviewing pupils work and if a child is highlighted as having fallen behind an expected level, they have been invited to recovery clubs after school. In these cases, the parents have been notified and consent to attend obtained. Recovery clubs include reading, spelling and maths.</p> <p>End of year reports will be sent out and parents will be invited to book a time to discuss the report with the teacher if they wish to.</p> <p>Mrs Flack thanked everyone for attending and their valuable input - meeting closed.</p>		
	<p>Date of Next Meeting</p>	<p>Term 1 of the new academic year TBA</p>		

