

**Minutes of the Parent Forum held via Microsoft Teams for  
Chilmington Green Primary School  
Monday 10<sup>th</sup> May 2021**

<b>Item No.</b>	<b>Item</b>	<b>Minutes</b>	<b>Action Points</b>	<b>Action by Who</b>
	<b>Meeting opened at 9am - Present:</b>	Lisa Flack (HT) Claire Day (PSA) minute taker Ms Pound (Yr 1) Mrs Drury (Yr R) Mrs Mitchell (Yr 1) Mrs Keyser (Yr4 &5) Mr Omosan (Yr R & 4)Mrs Jacobs (Yr R & Yr 3) Mr Souag (Yr 1)		
1.	<b>Welcome</b>	LF thanked everyone for attending and outlined the aims and objectives of the Parent Forums		
2.	<b>Apologies for absence</b>	Mrs Allen (Yrs R, 2,4 & 6), Mrs Thompson (Yr 1)		
3.	<b>Minutes of Previous Meeting</b>	Emailed out on Weduc and uploaded to school website		
4.	<b>Matters Arising from previous minutes</b>	For Mrs Flack to continue to provide updates on the new school and share photos as they are available.		
5.	<b>Agenda</b>	1) Update of new building 2) Well-being of everyone 3) Return to school 4) Transition to new school 5) Key events for Term 6		

	6) AOB and suggestions for next agenda		
<b>Update of new building</b>	<p>Mrs Flack updated parents on progress of new school building and that she is visiting the site every Friday with other members of staff to plan, measure and observe progress. Photos will be taken each week and videos if possible, these have to be approved by the builders before they are shared with our school community so there will be a 1 week delay in the photo's. Children will be shown the photo's during their assembly. Scaffolding is due to come down this week and ground works are starting. The school is still on target to open in September and the removal company is booked.</p> <p>Mrs Jacobs thanked Mrs Flack for the update and asked about class sizes in the new school.</p> <p>Mrs Flack informed the meeting that the nursery is full, that there will be two Reception year classes and one year 1, year 2 class whilst years 3 &amp; 4 and 5 &amp; 6 will remain as combined classes at this time. Mrs Flack did explain that this may change depending on local needs. Parents will be informed of new staff at the end of June once all necessary checks have been completed.</p>	<p>Mrs Flack to continue to provide monthly updates to parents via Weduc and facilitate the showing of videos to the children when available.</p>	
<b>Well-being of everyone</b>	<p>Mrs Flack explained that emotional check in's are completed everyday with the children, using emotion faces which the children then put their picture or name next to. There is daily nurture and the school has a nurture lead TA who meets with children who have higher needs for either talk and draw or lego therapy.</p>	<p>Continue with whole school approach to well-being.</p>	

	<p>The school is currently facilitating a course delivered by MIND called 'Bounce back' for some year 6 pupils.</p> <p>Mrs Flack highlighted that as a school we are committed to the well-being of staff as well. Especially at this difficult time where some members of staff have experienced Covid themselves or a member of their family has had covid. A questionnaire has been completed and access to a health and well-being app has been promoted.</p> <p>Mrs Keyzers extended her thanks to staff.</p>		
<b>Return to school</b>	<p>Mrs Flack explained that class bubbles and staggered entry and exit continues and that we await further Government guidance on other aspects of school life. Mrs Flack thanked parents for their continued support and commented on how well the children have coped, they are a credit to their parents.</p> <p>Mrs Drury feels that the transition back to school has been smooth.</p> <p>Mr Omosan agreed and feels that the children have been happy and adjusted well.</p>		
<b>Transition to new school</b>	<p>Mrs Flack explained that during her weekly visits to site the logistics of the school and the move are being considered and plans put in place.</p> <p>Miss Hughes is working on a social story to help the children visually prepare for the new school and what to expect. This won't be ready for a while as currently the school still looks like a building site so we cannot get the photo's that we need for the children. It will be shared with parents as soon as it is available.</p> <p>Ms Pound asked if there would be a bus route to the new estate. Mrs Flack explained that bus routes and paths are under the jurisdiction of KCC Highways but that unfortunately her understanding is that bus routes</p>		

		and paths are usually the last to go in. Mrs Flack is in communication with Parish councils and KCC to work together on this. A questionnaire was sent in January asking parents if they were able to get to the new site and supporting those parents who can't with applications to different schools.		
	<b>Key events for Term 6</b>	The school is keen to organise a leavers BBQ and assembly for them. Sports day will be divided into KS1 and KS2, unfortunately, parents will be unable to attend as we are not yet allowed to have large numbers of parents on site, a video recording will be sent out. Year 4 and 6 residential trips have been cancelled. We are waiting for further clarification from Department of Education on guidelines for trips.		
6.	<b>Any Other Business/suggestions for next meeting agenda</b>	Mr Omosan asked about after school clubs and when they might be re-instated. Mrs Flack explained that breakfast club, after school club and targeted recovery curriculum clubs are allowed but we are not yet allowed to deliver sports clubs or hobby clubs. We will hope to do these again as soon as we are able. School council would usually propose clubs and children would vote on what they wanted. Mrs Jacobs highlighted the importance of considering friendships if some pupils are not moving over to the new school and commented on how difficult this can be for children. Mrs Flack thanked Mrs Jacobs and agreed that this was an important consideration and that teachers are aware of friendship groups and when there may be difficulties due to someone leaving. A buddy system approach is used in class and there is usually a buddy system on the	<b>Mrs Day to publish the minutes to all parents via Weduc once they have been approved by those present at the forum.</b>	

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		playground with older pupils being playground leaders, this hasn't been possible during covid restrictions but will be re-instated when possible.		
	<b>AOB</b>	None reported		
	<b>Date of Next Meeting</b>	Term 5 - Monday 28 <sup>th</sup> June 2021 - 9-10am		